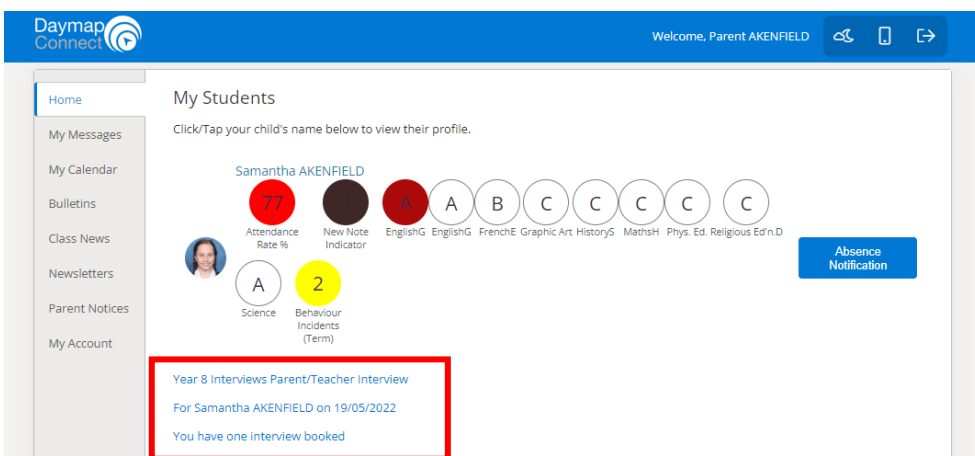


Parent-Teacher Interviews Parents Guide

Daymap allows parents to book and manage parent teacher interviews from the Daymap Connect Parent Portal.

Entering Interview Bookings

An interview event will appear for each child on the Home tab of the Daymap Connect Parent Portal. Click on the **interview event** to enter interview bookings for teachers.



Select any of the **green coloured boxes** to book an interview with the teacher marked at the top of the column.

Year 8 Interviews
For Samantha AKENFIELD on Thursday, 19 May 2022

Agenda Print Click on an available box to book the corresponding time slot and teacher

	Mike Laurency DramaA DRA 8B	Michael Mathaus MusicS MUS 8W	Andrew Johnston Accelerated Students
16:00 PM, Thu 19 May	Available	Available	Available
16:15 PM	Available	Available	Available
16:30 PM	Available	Available	Unavailable
16:45 PM	Available	Available	Available
17:00 PM	Available	Available	Available
17:15 PM	Available	Available	Available
17:30 PM	Available	Available	Available
17:45 PM	Available	Available	Available

Depending on the possible methods of interviews selected when the school set up the interviews, you may need to select the method. Once complete, click **Book**.

Michael Mathaus

Thu 19 May, 4:15 PM to 4:25 PM

Student: Samantha AKENFIELD

Parent: Parent AKENFIELD

Method:

In Person

Online

Phone

[Book](#)

Booked time slots will appear in blue boxes.

Year 8 Interviews
For Samantha AKENFIELD on Thursday, 19 May 2022

[Agenda](#) [Print](#)

	Mike Laurencey DramaA DRA 8B	Michael Mathaus MusicS MUS 8W	Andrew Johnston Accelerated Students
16:00 PM, Thu 19 May	Available	Available	Available
16:15 PM	Available	Parent AKENFIELD Samantha AKENFIELD	Available
16:30 PM	Available	Available	Unavailable
16:45 PM	Available	Available	Available
17:00 PM	Available	Available	Available
17:15 PM	Available	Available	Available
17:30 PM	Available	Available	Available
17:45 PM	Available	Available	Available

Cancelling an Interview

To cancel an interview, click on the booked time slot and select **Cancel Interview**.

Michael Mathaus

MusicS

Thu 19 May, 4:15 PM to 4:25 PM

Student: Samantha AKENFIELD

Parent: Parent AKENFIELD

Method: Online

[Cancel Interview](#)



Viewing all Interview Bookings

Select **Agenda** to view a summary of all bookings, and select **Print** if you wish to print it out.

Year 8 Interviews
For Samantha AKENFIELD on Thursday, 19 May 2022

[Booking](#) [Print](#)

Thursday, 19 May 2022

4:00 PM	Michael Mathaus Thu 19 May, 4:00 PM to 4:10 PM Music5 MUS 8W Parent AKENFIELD
4:15 PM	Mike Laurencey Thu 19 May, 4:15 PM to 4:25 PM DramaA DRA 8B Parent AKENFIELD
4:45 PM	Andrew Johnston Thu 19 May, 4:45 PM to 4:55 PM Accelerated Students Parent AKENFIELD

